

## User Access Form

Please submit this form with attachments (if applicable) for any prospective user/agent via E-mail/Mail.

Agency Name: \_\_\_\_\_

Agency Code: \_\_\_\_\_ Agency Group Name: \_\_\_\_\_

Name: \_\_\_\_\_  
Last
First
Middle

Residence Address: \_\_\_\_\_  
Street
City
County
State
Zip

Business Address: \_\_\_\_\_  
Street
City
County
State
Zip

Business Phone: \_\_\_\_\_ Mobile/Other Phone: \_\_\_\_\_

Email: \_\_\_\_\_  
*\*Mandatory for Login ID Credentials - Please enter your individual email address, not that of the agency*

<b>User Access Level:</b> <i>Please Select One</i>	<b>Agency Principal</b> <small>Agency Settings, Reports, Quoting, Servicing, Binding</small>	<b>Agent</b> <small>Agency Reports, Quoting, Servicing, Binding</small>	<b>CSR</b> <small>Agency Reports, Quoting, Servicing</small>	<b>Admin/Accounting</b> <small>Agency Reports</small>
<i>*Access to Agency Reports may be removed per Agency Principal</i>				

### Agent Licensing Information

Only required for **Licensed Agents** seeking an appointment.

- |  |  |
|--|--|
| <b>1. Complete Agent Licensing Information Section</b><br><br><b>2. Copy of producer license</b> | <b>3. State Appointment Fee (if applicable)</b><br><small>* Florida - \$60.00</small><br><small>* Payments can be made via the ACH link located in the Alerts section on <a href="http://www.AtlasBridge.com">www.AtlasBridge.com</a>.</small> |
|--|--|

**Social Security Number:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

**License Number(s):** \_\_\_\_\_ **NPN Number:** \_\_\_\_\_

**State(s):** \_\_\_\_\_ **What Lines?:** \_\_\_\_\_

\*All Fields are required. Please be advised that a deficient submission may result in a delayed or denied appointment

Date: \_\_\_\_\_ User Signature: \_\_\_\_\_

\*Electronic Signatures must be accompanied by verification code

**NOTICE TO APPLICANT FOR EMPLOYMENT AS REQUIRED BY THE FAIR CREDIT REPORTING ACT (Public Law 91-508)**  
 As a part of employment or agency licensing procedure, a routine report may be obtained by us to provide applicable information concerning your character, general reputation, personal characteristics and mode of living. Upon written request to the Agency Division, at the address above, further details will be provided as to the type of information which this kind of report seeks to develop.